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## MEMORANDUM

TO: Agency Directors and Human Resources Directors of All Agencies,  
Departments, Institutions, and Commissions

FROM: Samuel L. Wilkins

DATE: July 2, 2014

SUBJECT: 2015 Holiday Schedule

Listed below are dates on which legal holidays for South Carolina State employees will be observed in 2015. Agencies should ensure that employees in FTE positions who do not work a normal Monday through Friday workweek shall observe the same number of holidays as those employees who work the normal Monday through Friday workweek.

<u>Holiday</u>	<u>Observed on This Day</u>
New Year's Day	Thursday, January 1
Martin Luther King, Jr. Day	Monday, January 19
George Washington's Birthday/President's Day	Monday, February 16
Confederate Memorial Day	Monday, May 11 ( <b>observance</b> )
National Memorial Day	Monday, May 25
Independence Day	Friday, July 3 ( <b>observance</b> )
Labor Day	Monday, September 7
Veterans Day	Wednesday, November 11
Thanksgiving Day	Thursday, November 26
Day After Thanksgiving	Friday, November 27
Christmas Eve	Thursday, December 24
Christmas Day	Friday, December 25
Day After Christmas	Monday, December 28 ( <b>expected observance</b> )

Holiday schedules of public colleges and universities, including technical colleges, shall not violate the holiday provisions above so long as the number of holidays provided for in Section 19-708.02 of the State Human Resources Regulations are not exceeded.

If you have any questions regarding holiday observance, please refer to our frequently asked questions at <http://www.ohr.sc.gov/OHR/employer/OHR-holiday-faqs.phtm> or call your Human Resources Consultant at 803-896-5300.