

**ELECTRONIC MEMORANDUM**

TO: Human Resources Directors

FROM: Sam Wilkins

DATE: August 15, 2007

SUBJECT: E-Recruitment Call Center

As you know, we are preparing to implement the new E-Recruitment system, and the September 12<sup>th</sup> “Go Live” date is only weeks away. Most agencies have completed the training for the new system. To provide additional resources to help you get ready for implementation, the Office of Human Resources will provide a Call Center to help address any questions and concerns you may have regarding the new system. The Call Center will be offered from August 20<sup>th</sup> through September 28<sup>th</sup> and will be open every weekday from 9:00 – 12:00 and from 1:00 – 4:00. You can reach the Call Center at our main number, 737-0900. Please feel free to use the Call Center or contact your HR consultant for any questions you may have regarding the new E-recruitment system.